

JOB DESCRIPTION TEMPLATE

JOB TITLE	Sous Chef
CONTRACT STATUS	Temporary chef
SALARY	£22.000-£24.000
HOURS	The kitchen is open 10.30am-7.30pm or 10.30am-3pm
RESPONSIBLE TO	Head Chef, Catering Manager
RESPONSIBLE FOR	Chef de Partie, Kitchen Porter
OTHER KEY WORKING RELATIONSHIPS	Internal: Catering Manager and Deputy Catering Manager, Buildings Manager
	External: N/A

JOB PURPOSE

We are in search of a talented and enthusiastic Sous Chef to join our Catering team at The Yvonne Arnaud Theatre. With a fantastic work life balance on offer, few late finishes and most Sundays off, this is a fantastic opportunity for an experienced Chef looking to make their mark on the industry.

Sous Chef – Job Description

Job brief:

The Sous Chef will ensure a high standard of food served and to assist the Head Chef in effectively running the kitchen.

- To ensure you deliver a high standard of food all the times
- The Sous Chef will support the Head Chef you will be responsible helping write menus and development of the kitchen
- To assist the Head Chef with new ideas and initiatives to generate higher sales
- To maintain exceptional standards of cleanliness around all areas of the kitchen
- To ensure stock holding and rotation is implemented
- To supervise the kitchen team having a 'hands on approach' and leading by example

- Maintain Health and Safety policies and procedures
- Recognise training needs and to develop support the kitchen
- Approve and “polish” dishes before they reach the customer
- Plan orders of equipment or ingredients according to identified shortages
- Remedy any problems or defects
- Notify faulty equipment to Catering Manager, co-ordinate and assist with access to facilities for repairs when necessary
- Work closely with Catering Manager, Supervisors and Front of House teams for normal service and event catering

Sous Chef – Person Specification

This section identifies the skills, abilities or experience required in order to meet the duties and responsibilities given above.

- Proven experience as a Sous Chef in delivering exceptional dishes in a time pressured environment, taking responsibility for the quality of each and every dish served
- Honest, dedicated and hard working
- To have a patience and skills to develop staff within your team
- Ability in dividing responsibilities and monitoring progress
- Up-to-date with culinary trends and optimised kitchen processes
- A confident, self-motivated, driven and professional person
- Outstanding communication and leadership skills
- Credentials in health and safety training
- Culinary science related certificate

PERSON SPECIFICATION

	ESSENTIAL	DESIRABLE
SKILLS / ABILITIES	-Basic Chef and Knife skills -Working within a fast paced service environment -Listening and communication	
KNOWLEDGE	- Knowledge of menus and ingredients used -Allergen awareness	
QUALIFICATIONS	-NVQ level 2 or equivalent in Hospitality and catering field	
EXPERIENCE	-Min. 1 year in a similar role	
PERSONAL QUALITIES	-Positive attitude -Passionate about food -Works well under pressure and have a calm outlook to work.	

How to apply

Application is by CV and full covering letter explaining your reasons for applying and your suitability for the position.

Please email your application to: catering@yvonne-arnaud.co.uk

Data Protection – If you apply for a job or work experience at the Yvonne Arnaud Theatre, we will need to collect certain personal data and special category data as part of your application. By providing information within your CV and covering letter, you are consenting to its use for the purpose of processing your application and assessing your suitability to the position applied for. If your application is unsuccessful, our policy is to delete/destroy the application six months after the closing date. If we feel that your details would be useful to keep for a longer period, should an appropriate position arise in the future, we will seek your permission to maintain these records for longer than six months.

Notification – Whilst it is normally our policy to notify applicants as to the outcome of their application as soon as possible after the closing date, it is not always possible to do so. If you have not heard from us within four weeks of the closing date, please assume that your application has not been successful.